

FIG. 1

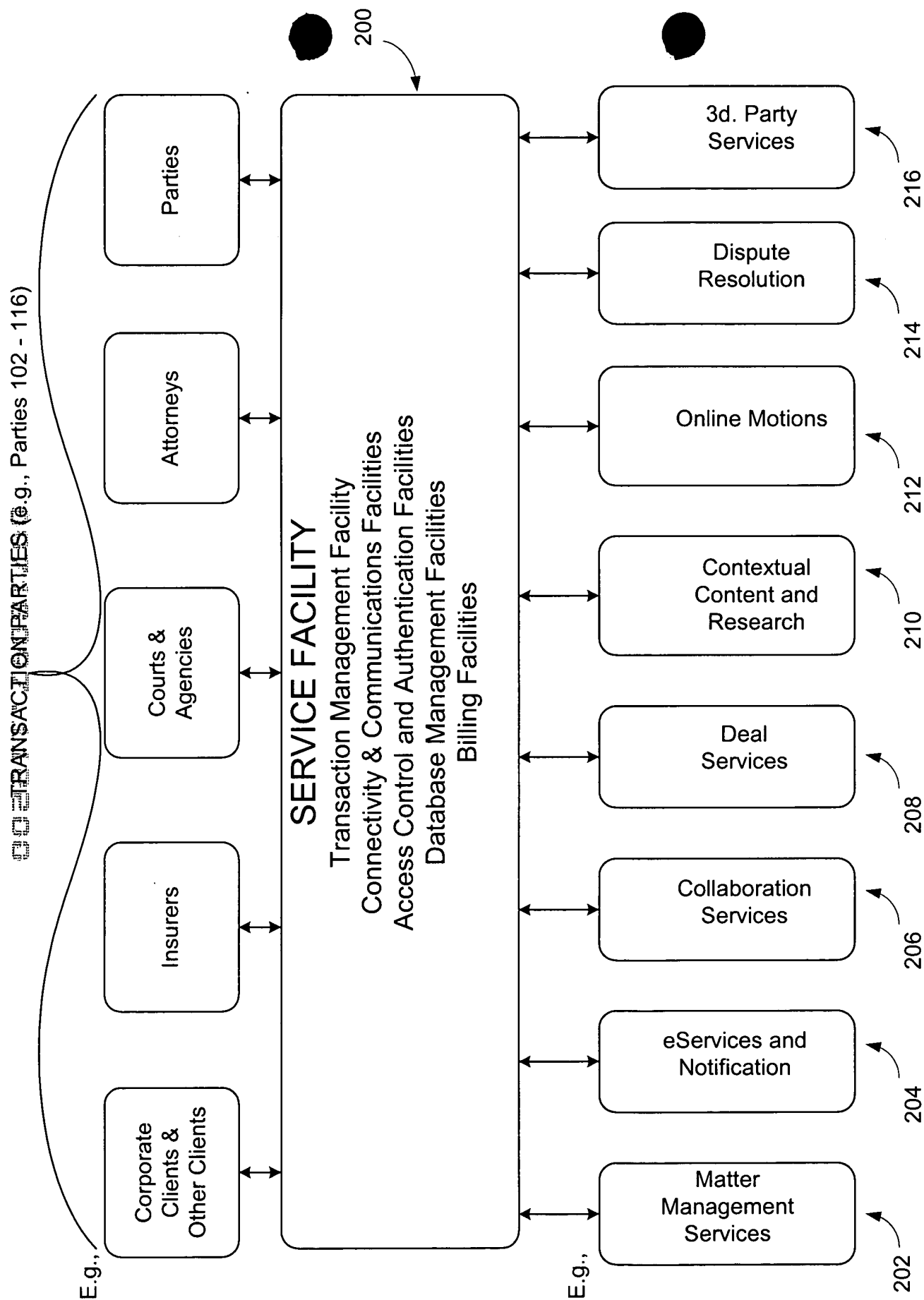


FIG. 2

FIG. 3

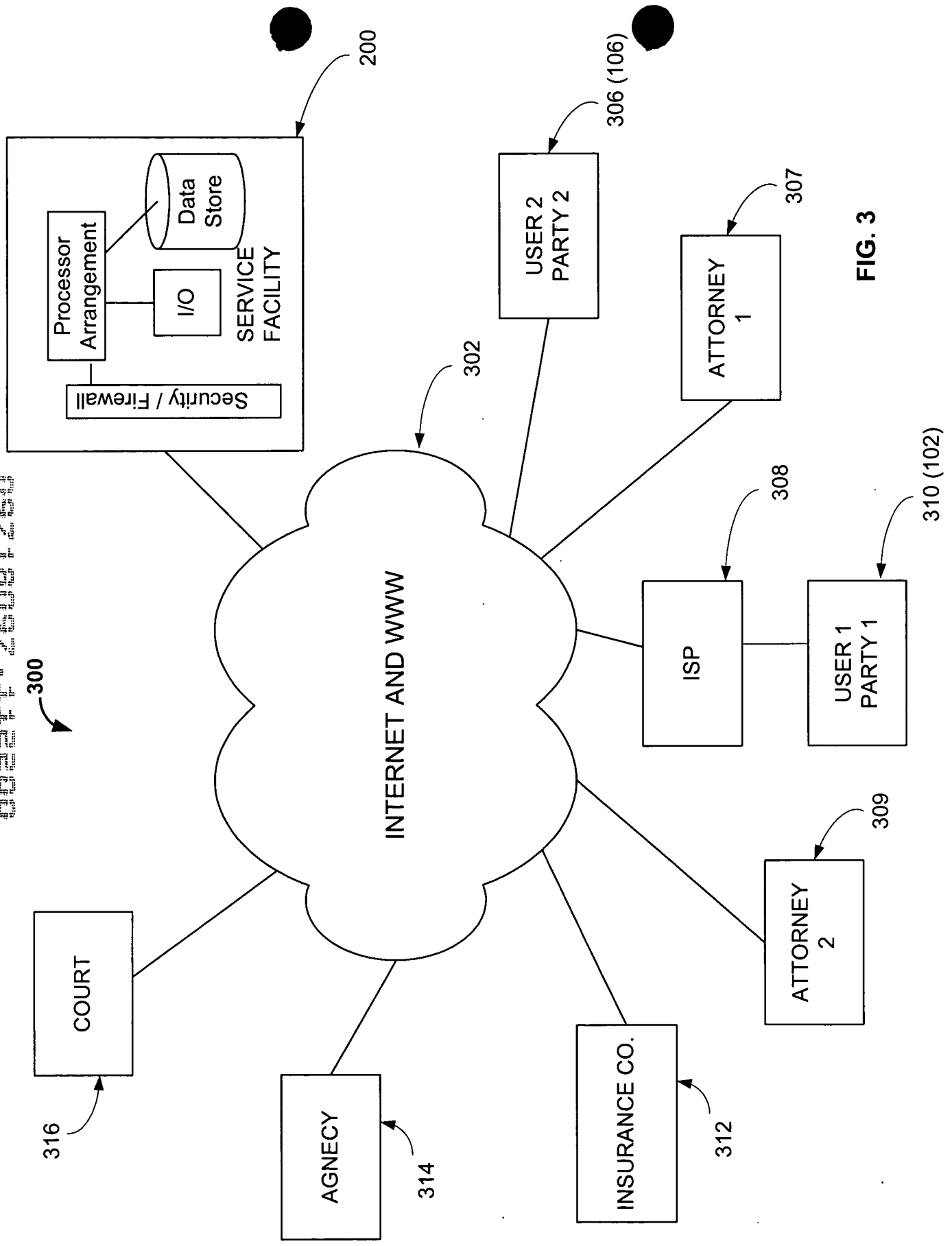


FIG. 3

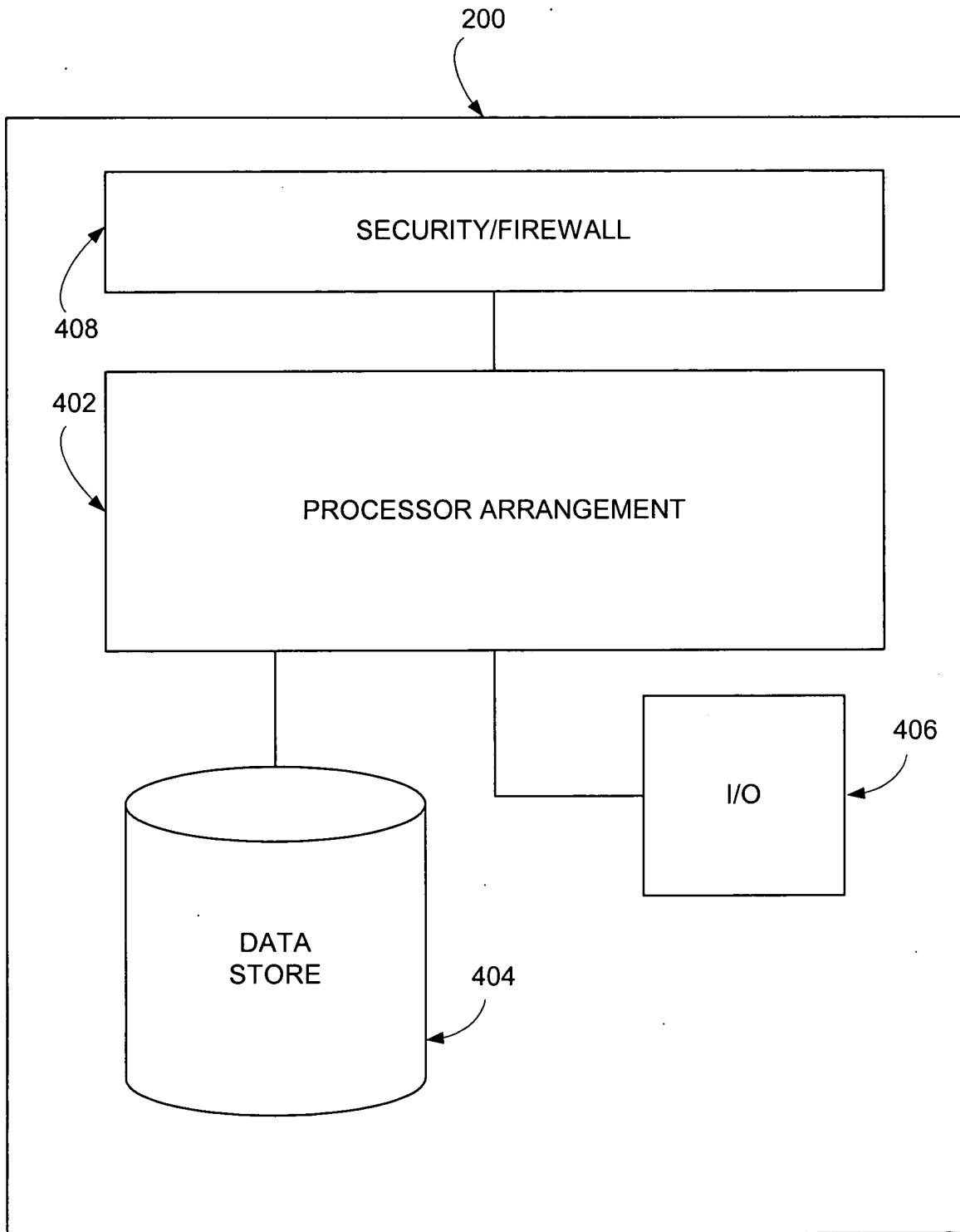


FIG. 4

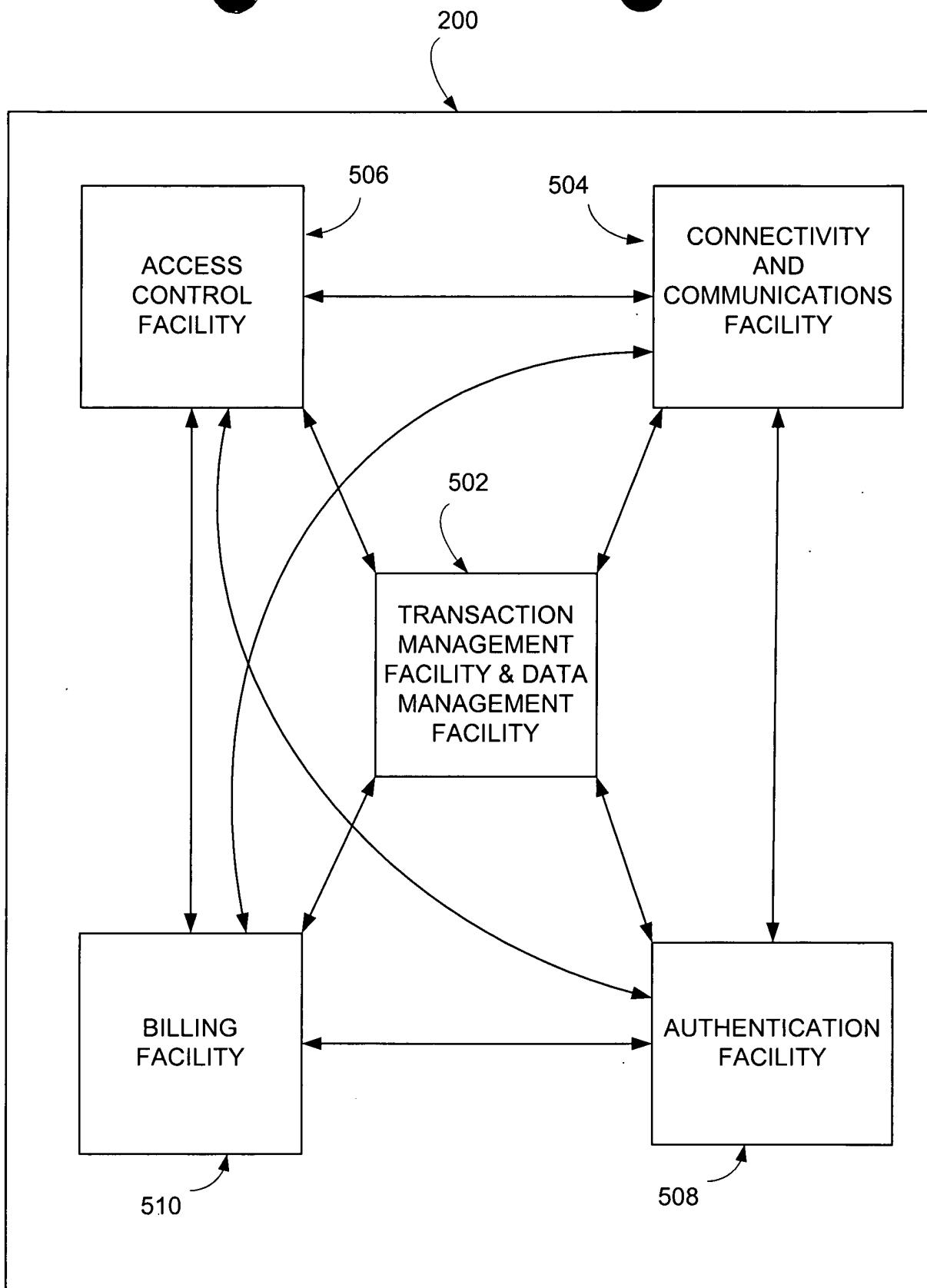


FIG. 5

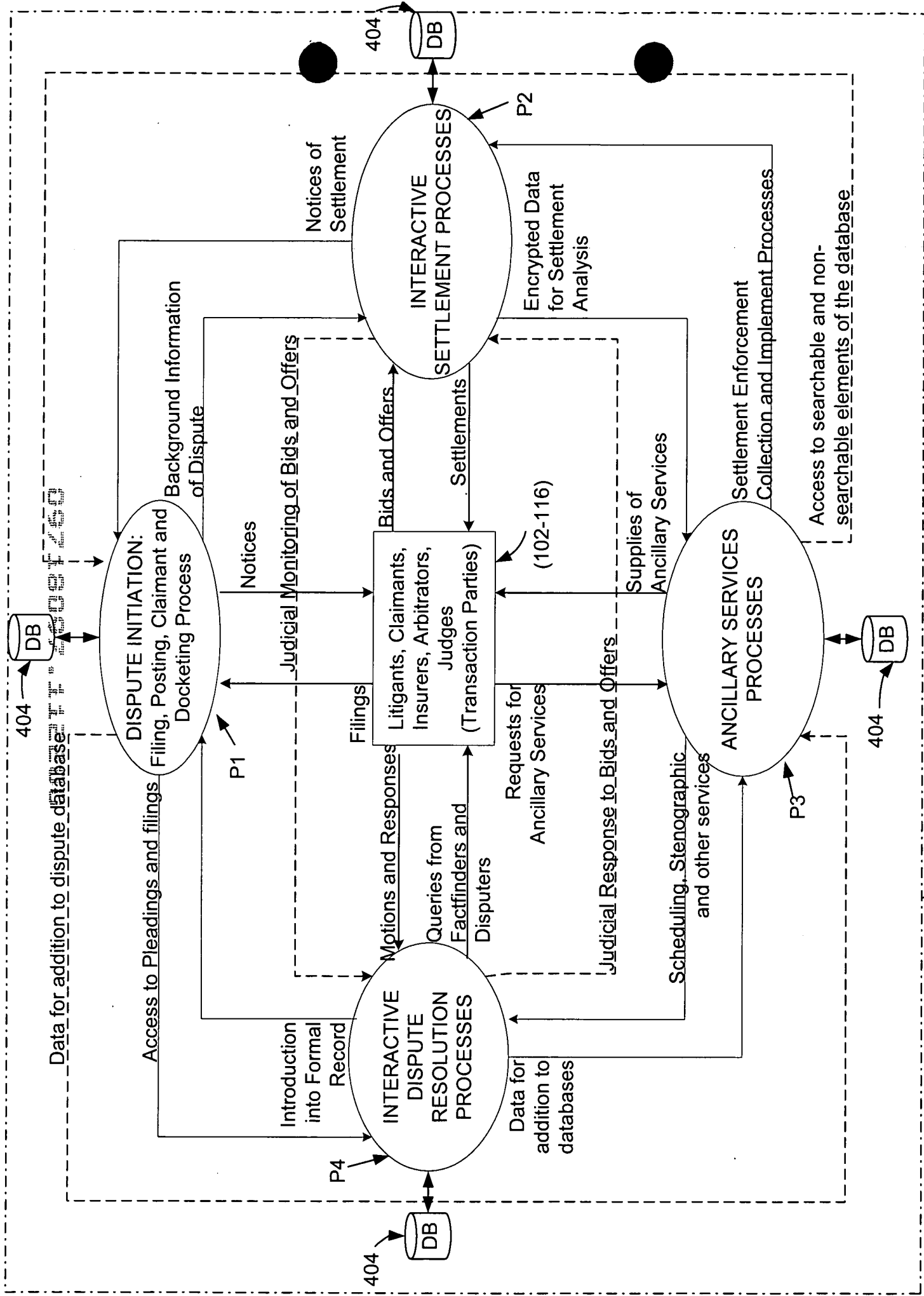


FIG. 6

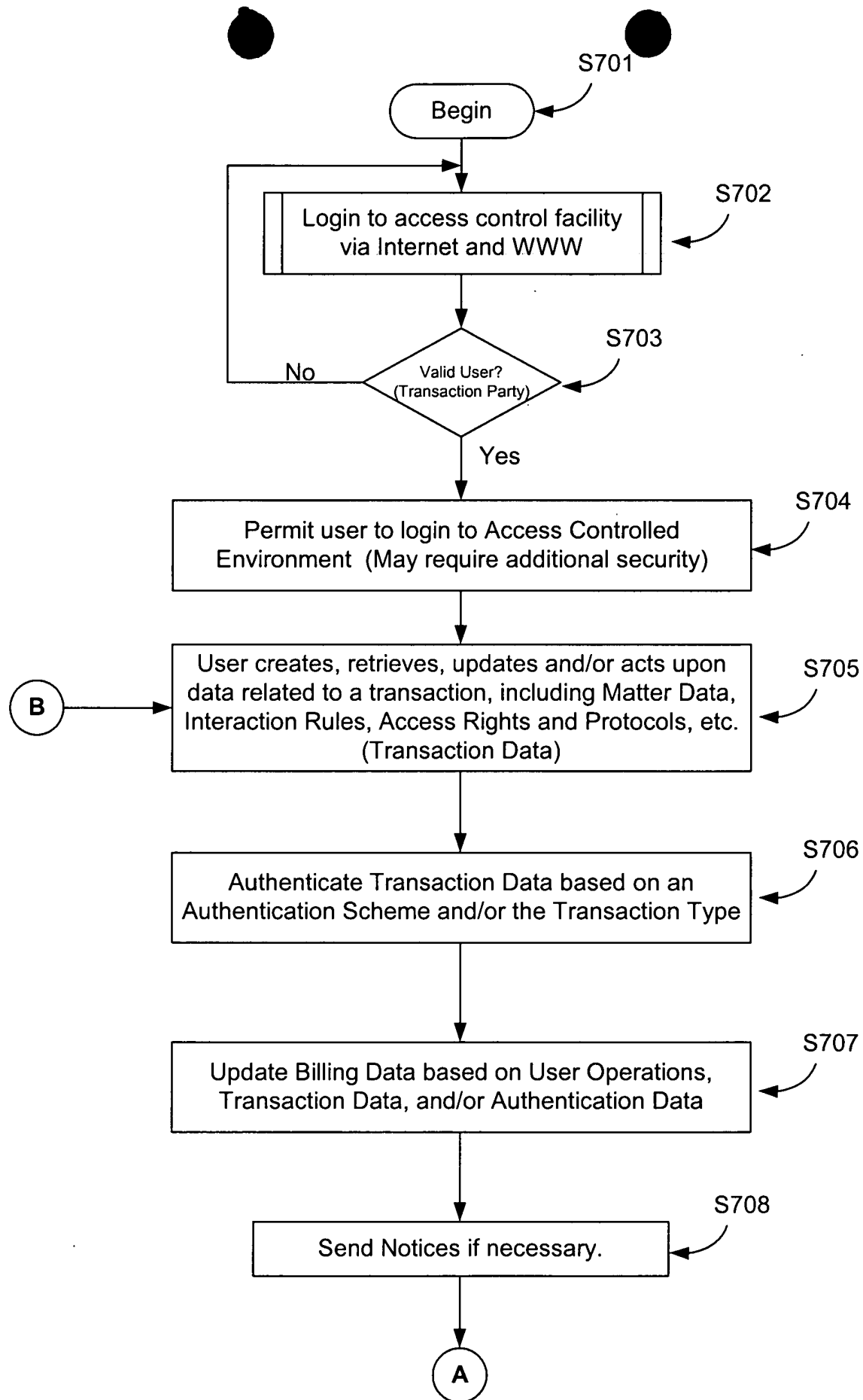
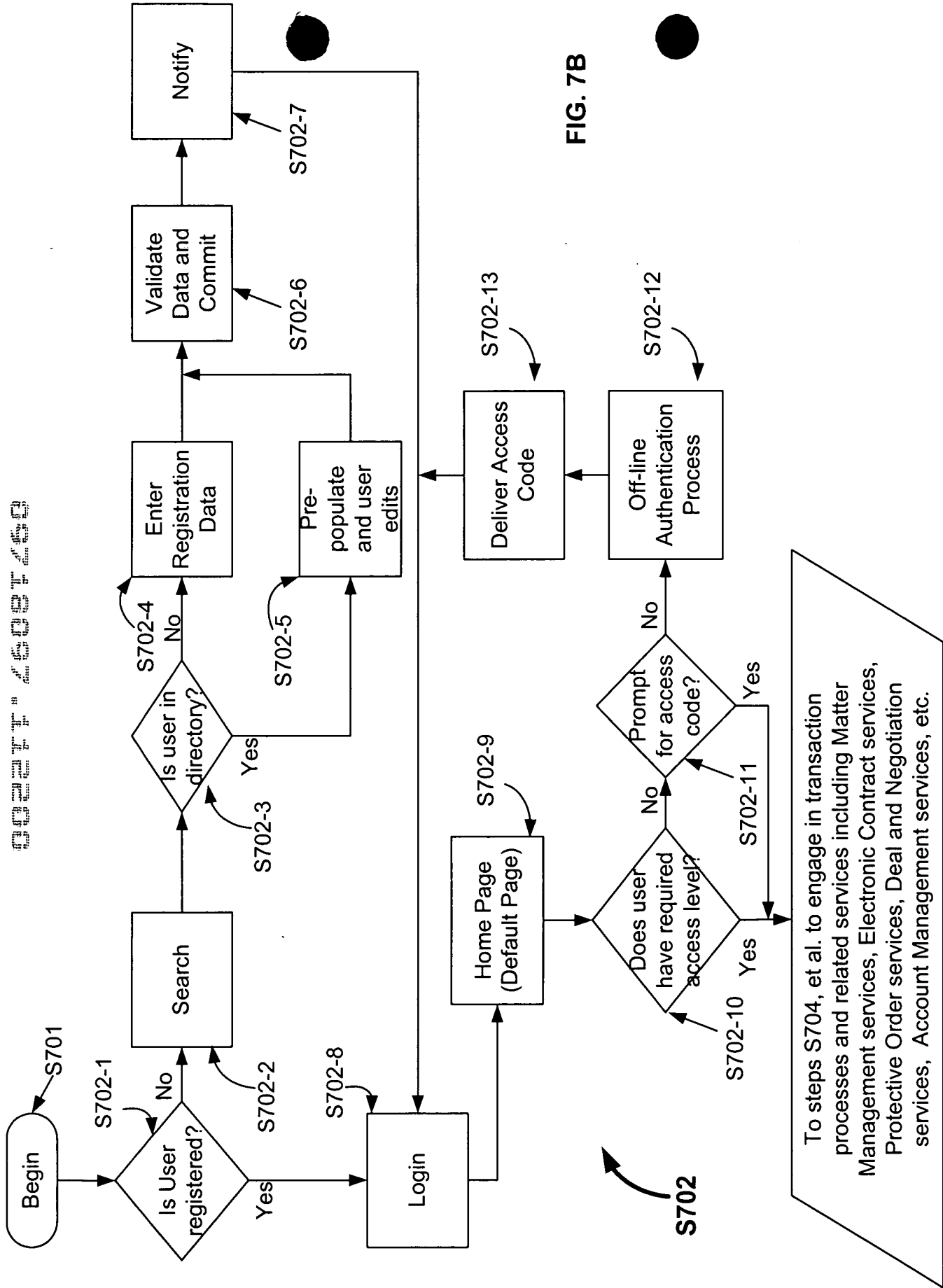


FIG. 7A



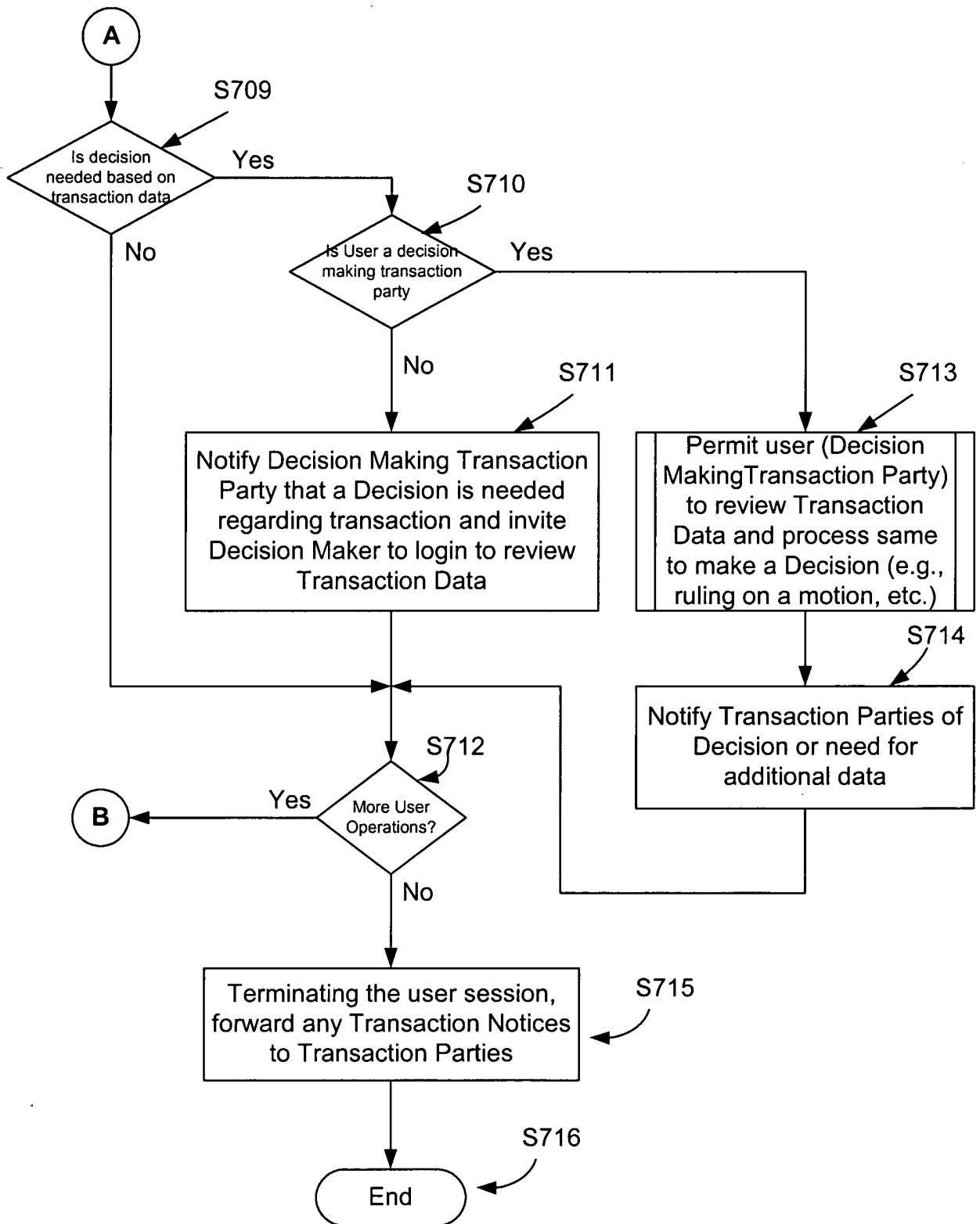


FIG. 7C

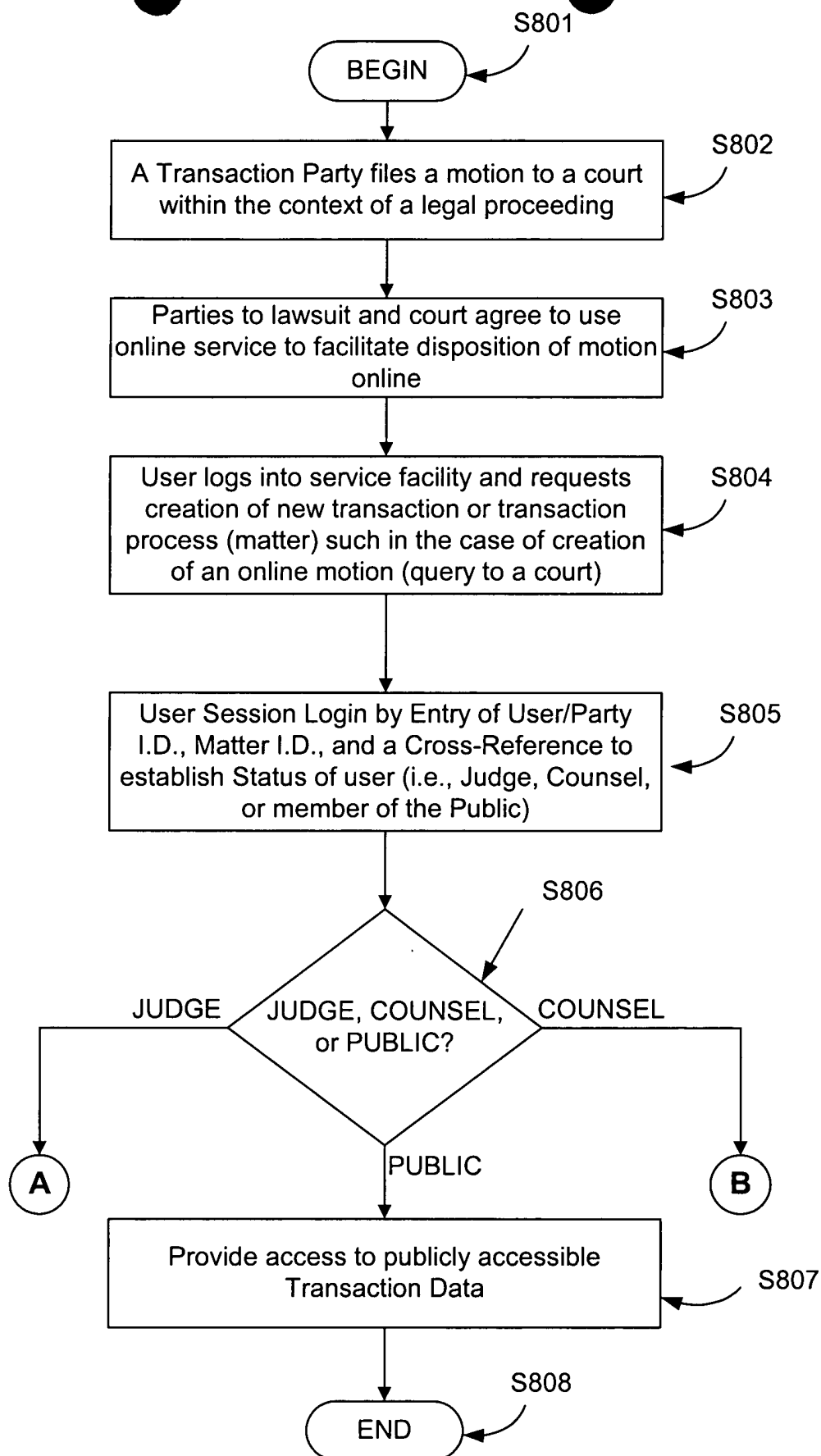


FIG. 8A

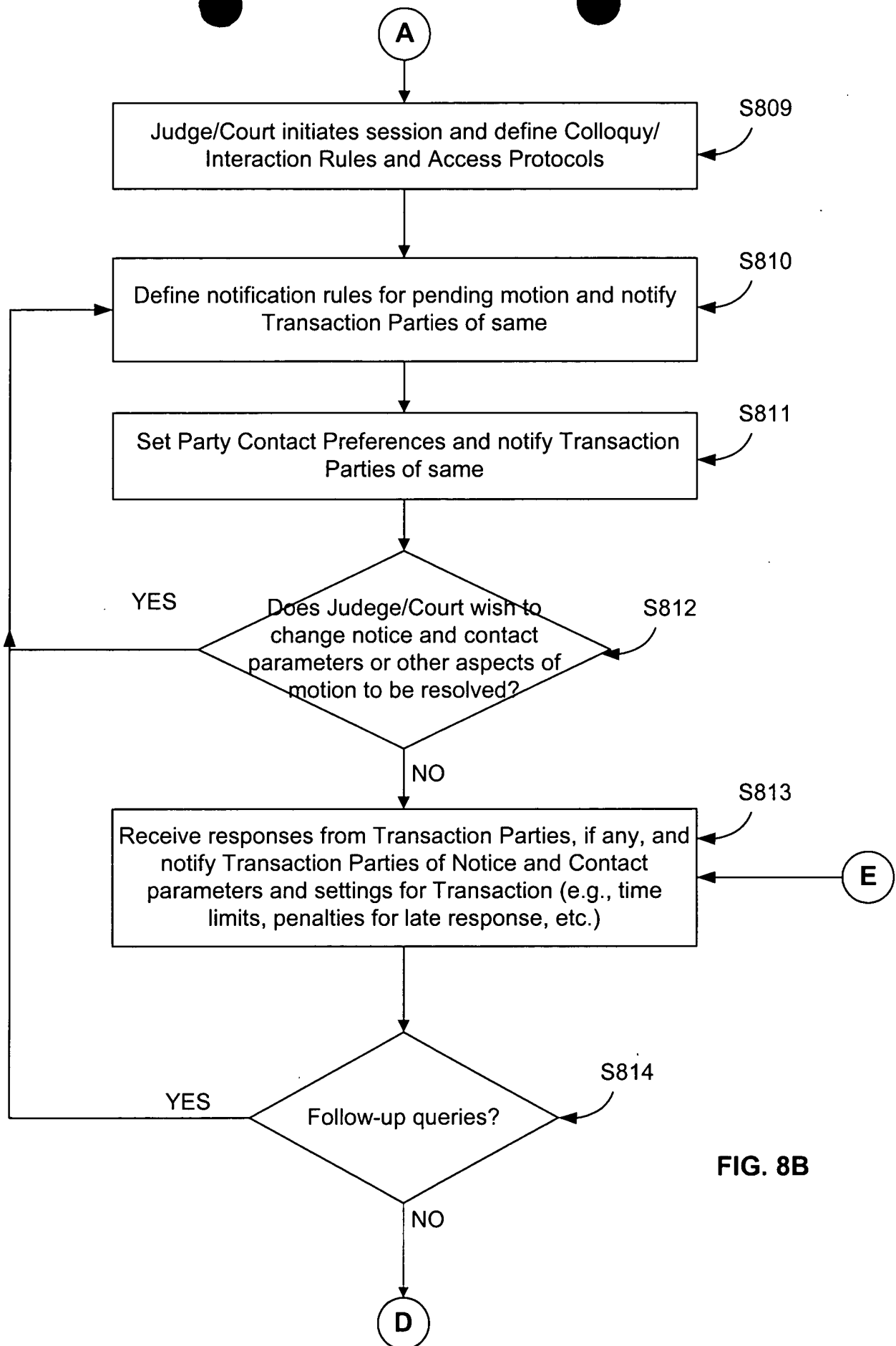


FIG. 8B

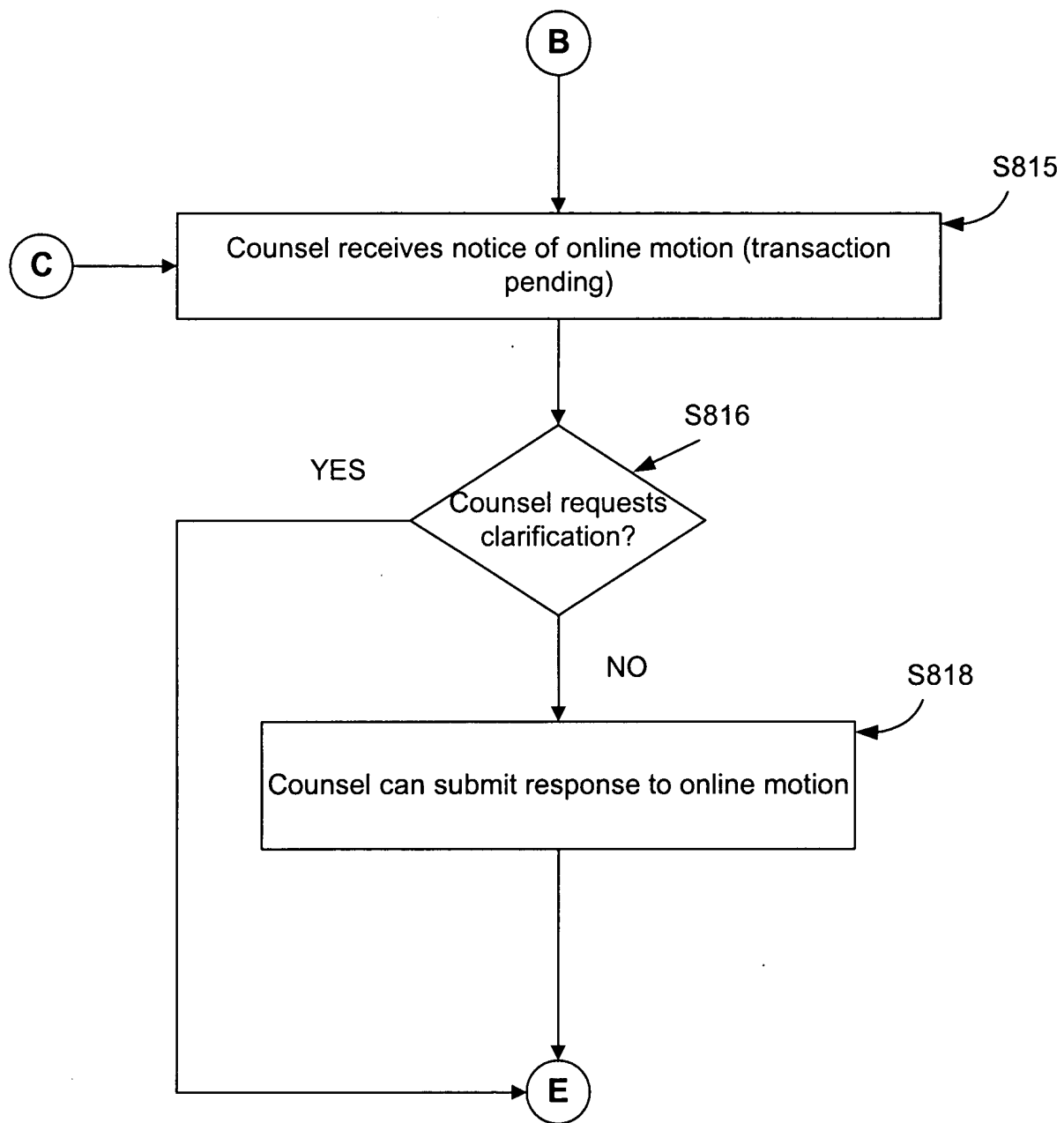


FIG. 8C

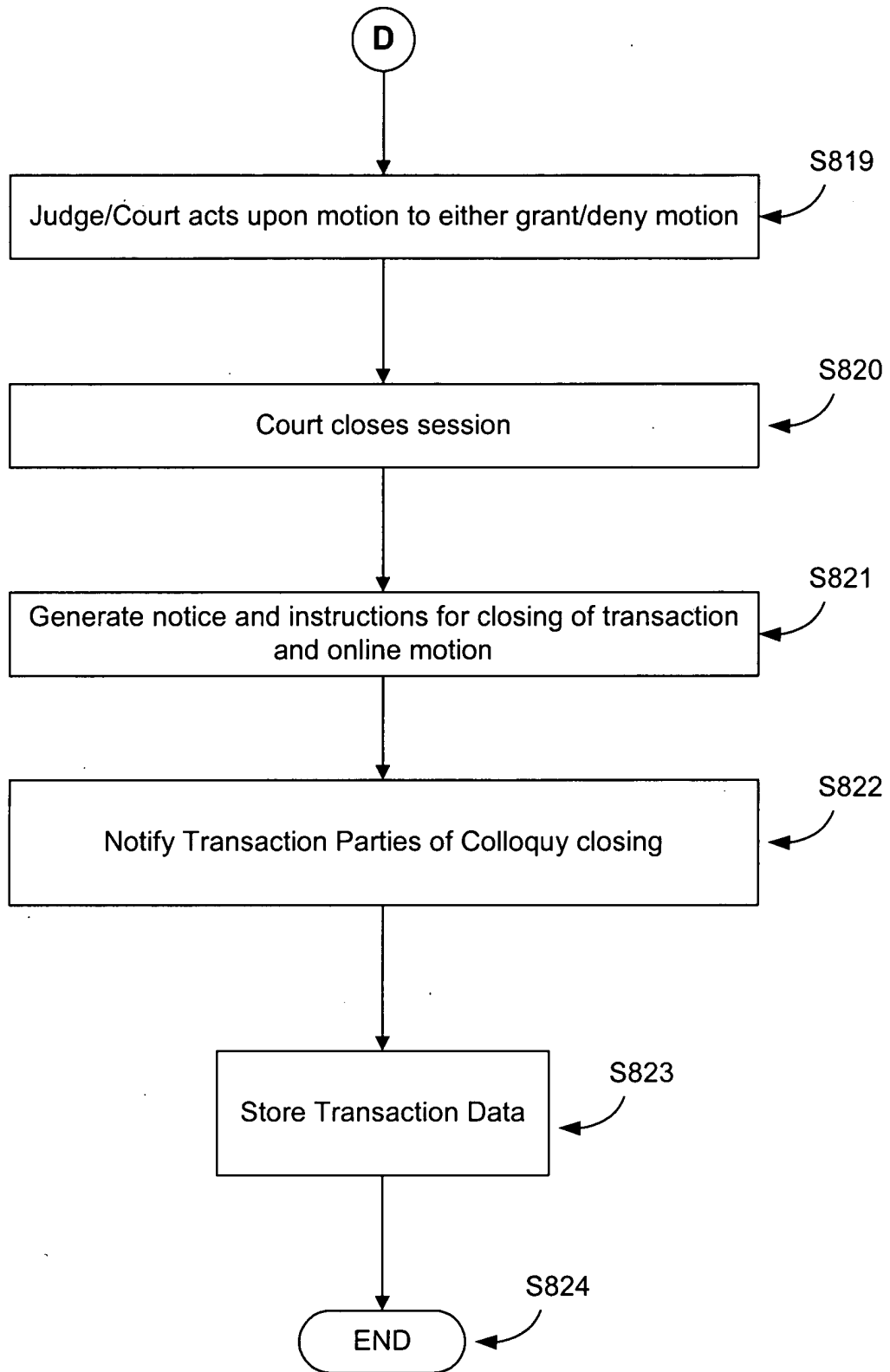


FIG. 8D

Authentication: Org Sys Admin

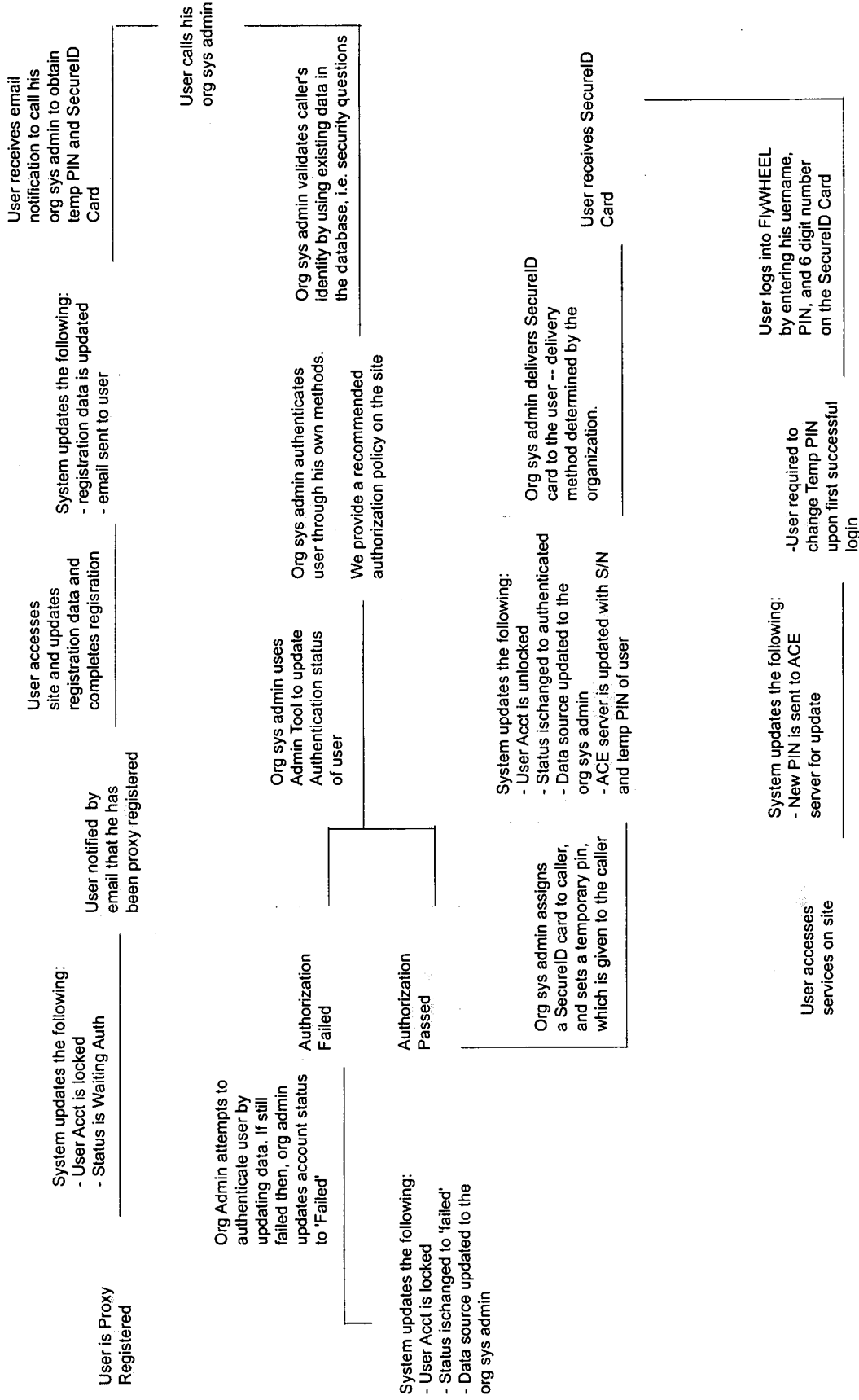
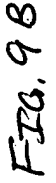


FIG. 9A



Order SecureID Cards -- Org Sys Admin

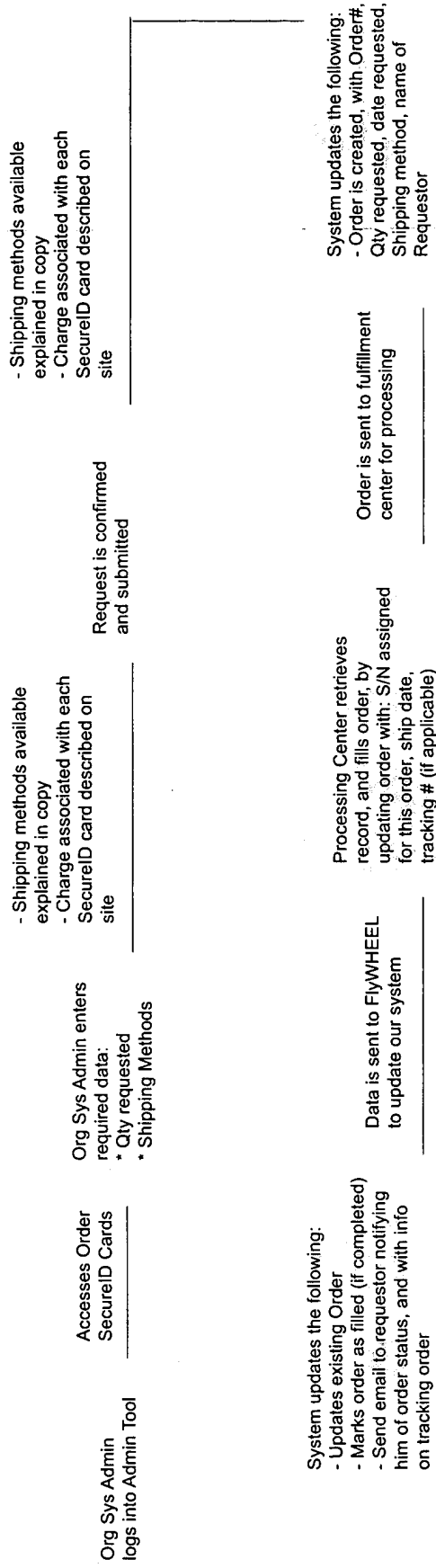


FIG. 9C

Lost/Stolen SecureID Card -- Issued by Customer Service

User loses
SecureID
Card

User accesses Lost/
Stolen FOB page on site
for information on FOB
replacement

User calls
Customer
Support

Customer Support
logs into Admin Tool

Customer Support
validates caller's identity
using data from system
(i.e. Security Questions)

Customer Service uses
Admin Tool to request
new SecureID card for
caller

Customer Service may
request an Emergency
Access Code for the
requestor, to allow 1 time
access to his account
within 24 hour period

The System performs the following:

- User record is updated in ACE server with NEW SecureID S/N.
- User's PIN stays the same
- Order is marked as fulfilled. (data elements are Order #, date shipped, ID of who fulfilled the order.
- Shipment will need to be trackable and sent via registered mail or with return signature
- Current inventory is updated
- A billing event will be triggered so that the org will be billed for this SecureID card at next billing cycle

Order is fulfilled, data
is entered, SecureID
card is shipped and
system is updated (batch).

The System performs the following:

- An order is generated
- The order will include the requestor id, id of person who placed the order, shipping address, organization, date ordered, order #
- The order will need to be fulfilled and tracked.
- Requestor is sent an email confirmation that their order has been received and will be processed
- Current S/N of the User is flagged in the ACE server and disabled immediately (or after 24 hour period, if Emergency Access Code requested)

User receives SecureID
card in mail, signs for card

If we are tracking delivery,
we will need to have this
delivery information sent
back to us, so that we can
update our database

User accesses system
and logs in by providing
username, PIN, and
number on SecureID card

FIG. 9A

Lost/Stolen SecureID Card -- Issued by Org Sys Admin

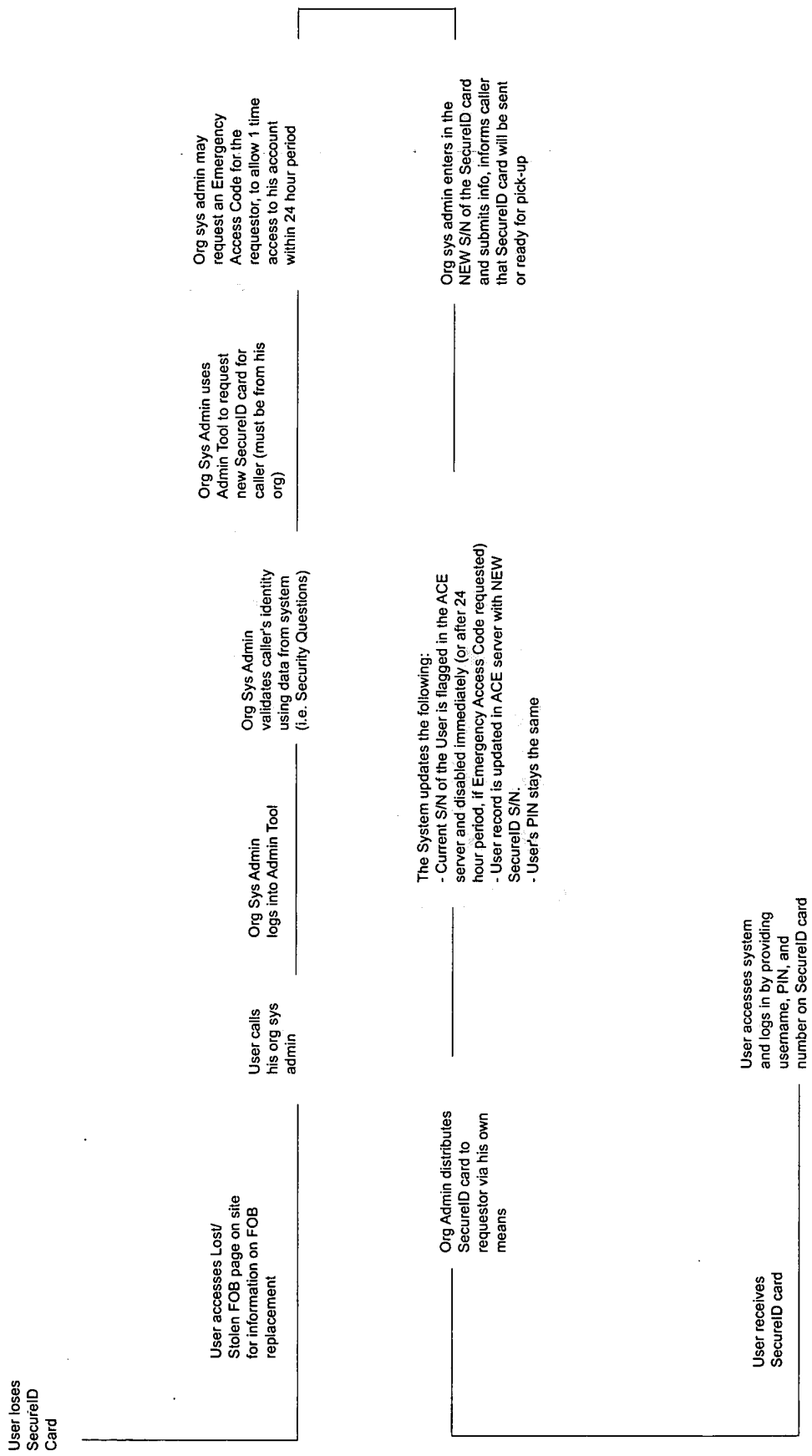
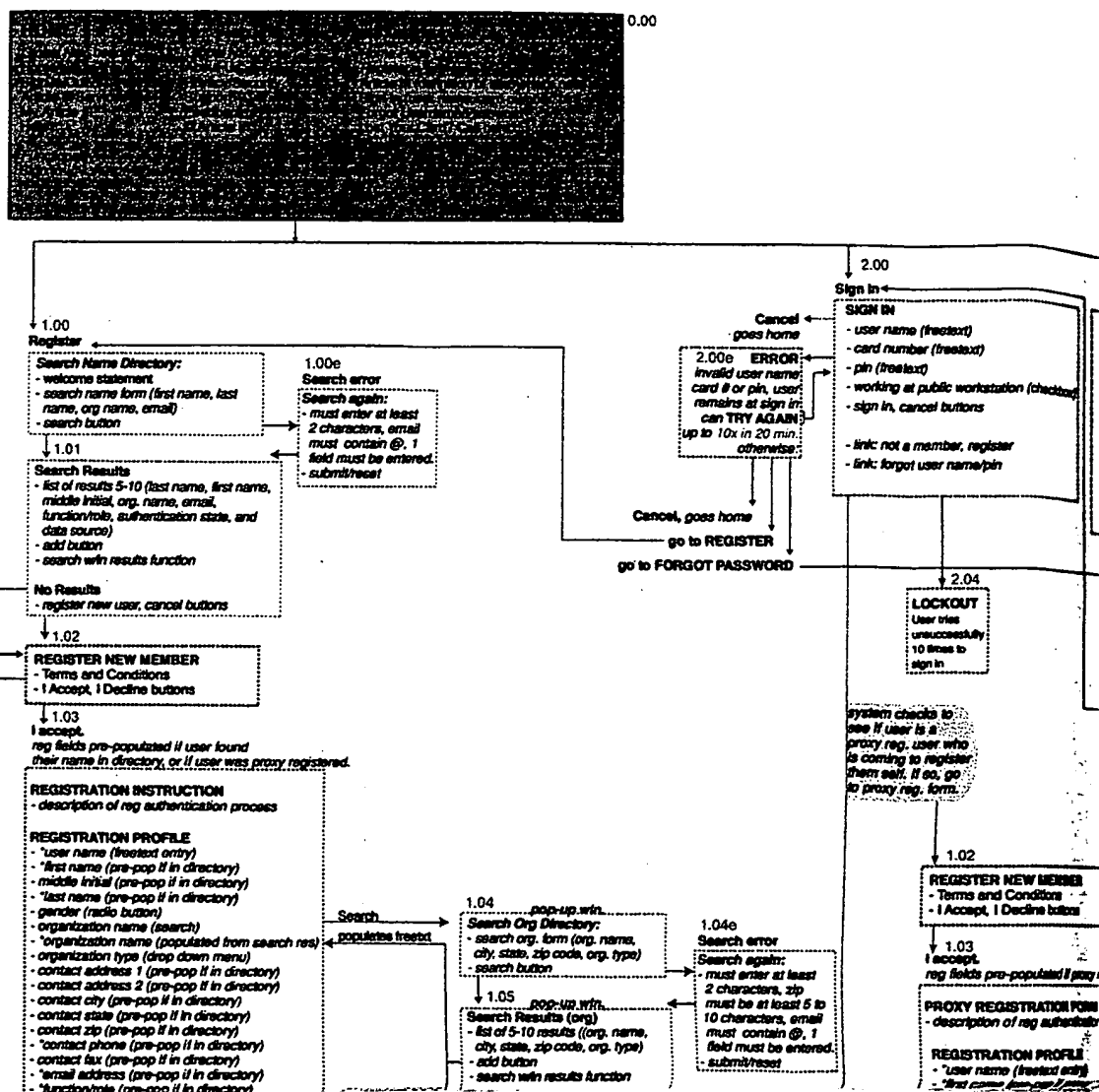
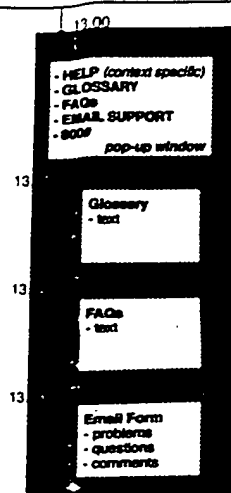
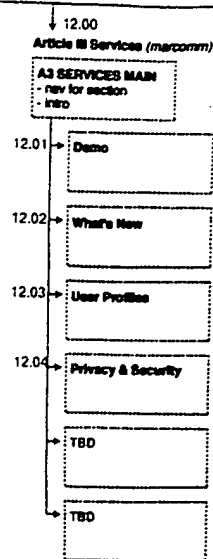
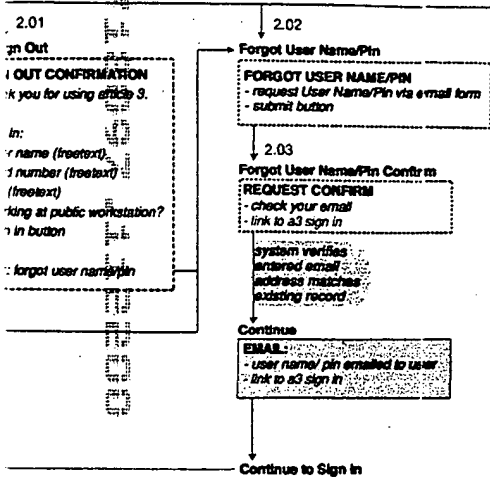


FIG. 9E

1. The first part of the report is a general introduction to the project, which includes a brief history of the organization and a statement of its mission.



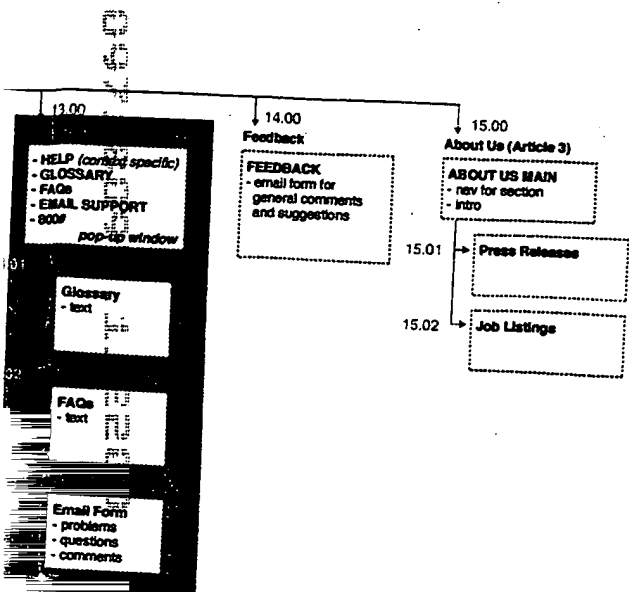
2

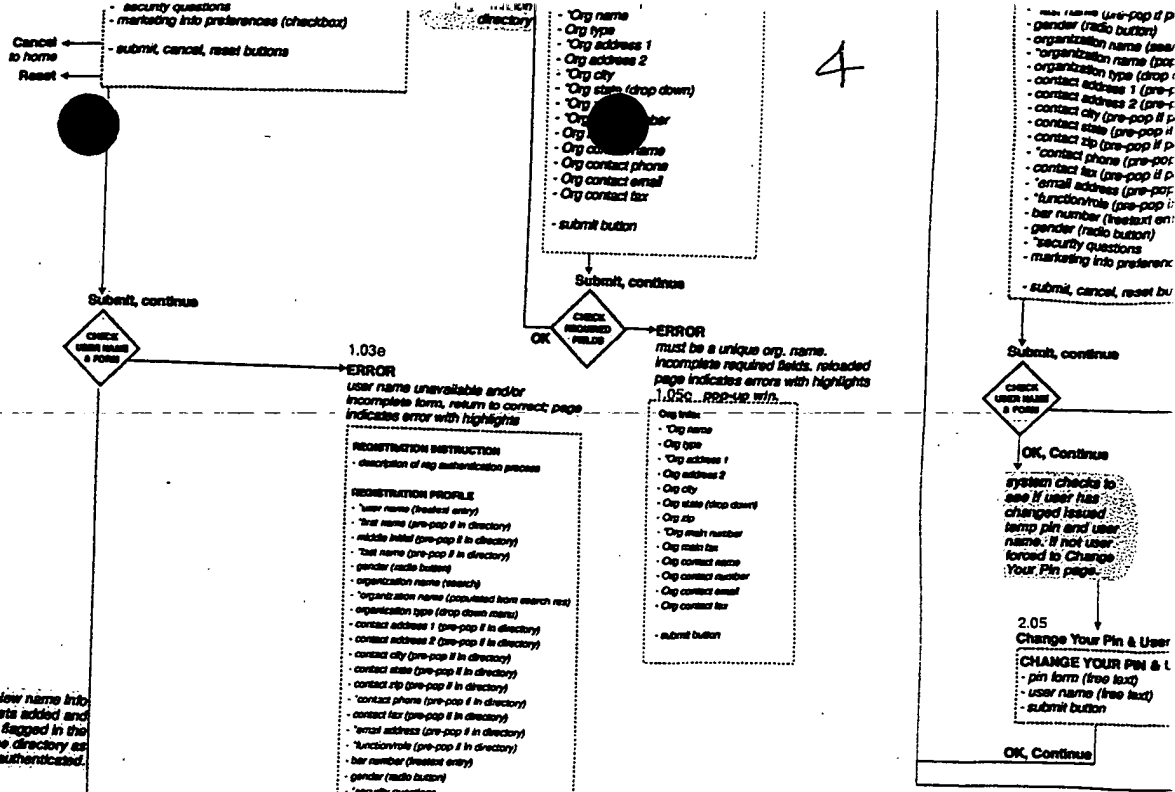


decline
goes home

grad.

2053





New name info gets added and flagged in the name directory as not authenticated.

1.03e
ERROR
User name unavailable and/or incomplete form, return to correct page indicates error with highlights

REGISTRATION INSTRUCTION
description of registration process

REGISTRATION PROFILE

- User name (free text entry)
- First name (pre-pop if in directory)
- Middle initial (pre-pop if in directory)
- Last name (pre-pop if in directory)
- gender (radio buttons)
- organization name (search)
- organization name (populated from search res)
- organization type (drop down menu)
- contact address 1 (pre-pop if in directory)
- contact address 2 (pre-pop if in directory)
- contact city (pre-pop if in directory)
- contact state (pre-pop if in directory)
- contact zip (pre-pop if in directory)
- contact phone (pre-pop if in directory)
- contact fax (pre-pop if in directory)
- email address (pre-pop if in directory)
- functionrole (pre-pop if in directory)
- bar number (free text entry)
- gender (radio buttons)
- security questions
- marketing info preferences (checkbox)

submit, cancel, reset buttons

Cancel to home
Reset

Submit, continue

CHECK REQUIRED FIELDS

ERROR returns again for corrections

New name info gets added and flagged in the name directory as not authenticated.

OK 1.05

Registration Confirmation Screen
Thank you for registering:

- User notified that a secure ID card will be sent within x hours.
- Link to a3 authentication process info

Email Confirm:

- User notified that a secure ID card will be issued (sent within x hours from authentication center or issued by org. sys. admin.)
- number to call for authentication (a3 partner or org. sys. admin.)
- Link to a3 authentication process info

Email notification

- User that added non-registered participant to matter is notified that proxy user xname has registered.

A3 Authentication Partner:
A3 Partner sends:
- secure id card with account number
- next step instructions

User calls A3 Authentication partner's 800
PHONE CALL
A3 authentication partner

Organization Sys Admin
accesses a3 authentication tool

Bulk Organization Authentication
Organization Sys Admin issues:
- secure id card and note the account number
- temporary pin number
- next step instructions

Go to Sign in

REGISTERED MEMBER AREA

5.00 CREATE MATTER (step 1)

CREATE MATTER FORM
(created by system)

- matter number
- originator name
- originator date

(input by user)

- matter short name
- full matter name
- docket number (litigation only)
- related docket number(s) (comma delineated)
- date complaint filed (litigation only)
- litigation/transaction type
- presiding judge - litigation only (search)
- presiding judge - (populated from res.)
- court name (search)
- organization/court name (pop. from res.)

submit, previous cancel buttons

Cancel to My Article 3

Submit, continue

CHECK REQUIRED FIELDS

5.00e
ERROR
return to correct; page indicates error with highlights

5.01 ADD PARTIES (step 2)

ADD PARTIES FORM

- add parties (search org. or last name etc.)
- party name 1 (populated from res.)
- party status 1 (drop down menu)
- party name 2 (populated from res.)

do button)
 on name (search)
 on name (populated from search res)
 type (drop down menu)
 press 1 (pre-pop if proxy reg.)
 press 2 (pre-pop if proxy reg.)
 te (pre-pop if proxy reg.)
 (pre-pop if proxy reg.)
 one (pre-pop if proxy reg.)
 (pre-pop if proxy reg.)
 use (pre-pop if proxy reg.)
 to (pre-pop if proxy reg.)
 (pretext entry)
 button
 actions
 to preferences (checkbox)
 cancel, reset buttons

Cancel to home
 Reset

1.02a

ERROR
 user name unavailable and/or
 incomplete form, return to correct; page
 indicates error with highlights

Pin & User Name
 user pin & user name
 (no text)
 (no text)

* notes:
 my ad is a dynamically
 generated list based on
 a user's account and what
 they are participants in.

3.00

MY Article 3 (default view)
 nav:
 - My Article 3, Matter Management, Eservice

user, date

Matter list
 - linked matters (top ten most recently created in chronological order. more...)
 - create new matter button (drop down - litigation or transaction)
 - search functionality (globally search doc name, author, posting date, and party)

Message Alerts

Member Account Info

Online Proceedings List

Served Documents List

Standing Order(s) List - Edit function (judge only)

To matter management

page generates
 form dynamically
 for litigation or
 transaction.

3.0
 ME
 - is
 (ch
 re
 &
 - d

4.00 - 4.04
 MEMBER ACCOUNT
 - edit your registration
 - subscription
 - subscribe to edit
 - cancel subscription
 - change your pin and
 - billing info
 - submit button

5.03 pop-up win.
 Search org/people directory:
 - search form people: (first name, last name, org name, email)
 - search form org: (org name, city, state, zip code, org. type)
 - search button

5.03e Search error
 - must enter at least 2 characters, zip must be at least 5 to 10 characters, email must contain @, one field must be entered. submit/reset

5.04 pop-up win.
 Search Results (org)
 - list of 5-10 results (org. name, city, state, zip code, org. type)
 - add button
 - search with results function

5.05 No Results
 user enters new org info:
 - Org name
 - Org type
 - Org address 1
 - Org address 2
 - Org city
 - Org state (drop down)
 - Org zip

5.06 pop-up win.
 Search Results (people)
 - list of results 5-10 (last name, first name, middle initial, org. name, email, function/role, authentication state and data source)
 - add button, edit link (only non-authenticated people in database can be edited - not proxy reg. users. add button populates basic fields)
 - search with results function

5.07 No Results/Added Results
 user enters/edit name info:
 - first name
 - middle initial
 - last name

Results populates freetext
 New org info gets added to the org directory
 New people info gets

3.01

MESSAGE ALERTS pop-up win.

MESSAGE ALERTS

- list of alerts
(delete checkboxes, date & time received, links to related matters, linked alert summary)
- delete messages & check all buttons

3.02

ALERT SUMMARY pop-up win.

ALERT SUMMARY

- alert content, link to related matter
- next & previous buttons

ACCOUNT INFO

ACCOUNT INFO

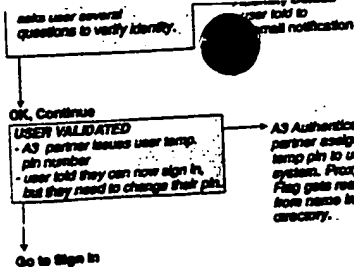
- registration information
- can be to additional services
- subscription
- our pin and user name
-

ation

7

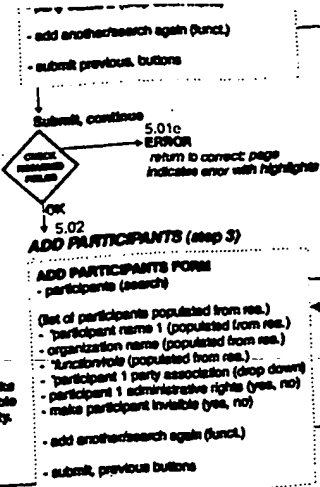
THE UNIVERSITY OF CHICAGO

authentication tool

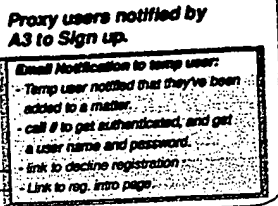
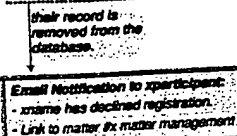
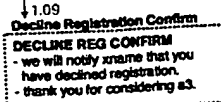
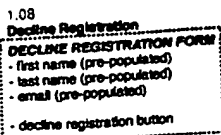


If temp user fails authentication.

Email notification - User that added non-registered participant to matter user failed authentication.

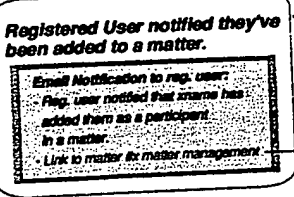


* notes:
a user can only make a participant invisible from their own party.



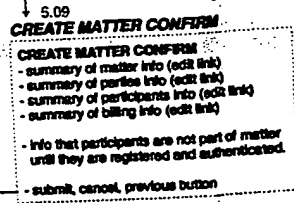
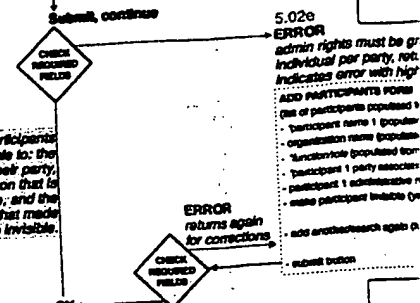
Proxy user added as a participant.

New temp user can be found in directory flagged with creator as data source.



Registered user added as a participant.

Invisible participants are visible to: the admin of their party, the person that is invisible, and the person that made them invisible.



6.00 - 6.10

MATTER MANAGEMENT

MATTER MANAGEMENT

name of matter, user, matter #, originator name, originator date

Proxy users notified by A3 to Sign up.

Matter Admin Notified of all new participants added to matter.



Proxy user added as a participant

SIGN IN

to its primary map-
order, and work
r gets associated
the record in the
tory.

- Org main number
- Org main fax
- Org contact name
- Org contact phone
- Org contact email
- Org contact fax

submit button

Submit, continue

- *email
- org. name (search)
- *org. name (pop. from org. non-editable)
- contact address 1
- contact address 2
- contact city
- contact state
- contact zip
- contact phone
- contact fax
- *functionnote

submit button

- Search Results (org)
- list of 5-10 results (org. name, city, state, zip code, org. type)
 - add button
 - search with results function
- 5.05
- No Results
- user enters new org info:
- *Org name
 - *Org type
 - *Org address 1
 - *Org address 2
 - *Org city
 - *Org state (drop down)
 - *Org zip
 - *Org main number
 - *Org main fax
 - *Org contact name
 - *Org contact phone
 - *Org contact email
 - *Org contact fax

submit button

OK

CHECK REQUIRED FIELDS

ERROR
must be a unique org. name
Incomplete required fields. reloaded
page indicates errors with highlights
5.04c pop-up with.

- Org info
- *Org name
- *Org type
- *Org address 1
- *Org address 2
- *Org city
- *Org state (drop down)
- *Org zip
- *Org main number
- *Org main fax
- *Org contact name
- *Org contact phone
- *Org contact email
- *Org contact fax

submit button

OK

CHECK REQUIRED FIELDS

ERROR
Incomplete required fields. reloaded
page indicates errors with highlights
5.07c pop-up with.

- Name field
- *first name
- *middle initial
- *last name
- *email
- *organization name
- *contact address 1
- *contact address 2
- *contact city
- *contact state
- *contact zip
- *contact phone
- *contact fax
- *functionnote

submit button

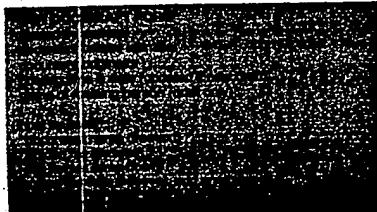
at least one
irect page

P

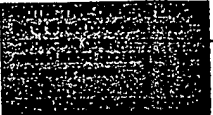
057426097 112600

When a user clicks on a matter that requires accep

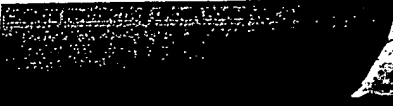
8.00
POST NEW DOC/DRAFT (step 1)



9.00
PROTECTIVE ORDERS



9.01
CREATE PROTECTIVE ORDER



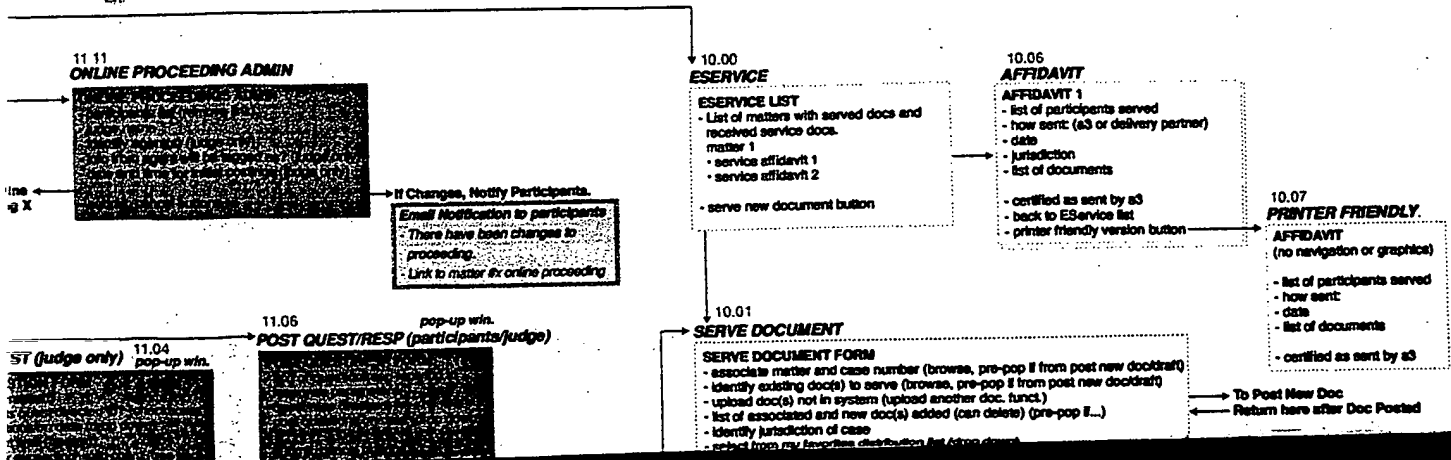
9.03
PROTECTIVE

[illegible]

TIMEOUT

Sign In Form:

- user name (textfield)
- card number (textfield)
- working at public workstation?
- pin (textfield)
- sign in button



at requires acceptance of a Protective Order, go here.

00227 1502750

9.03
PROTECTIVE ORDER X

9.04
PROTECTIVE ORDER X
PROTECTIVE ORDER X SUMMARY
- protective order name
- date created
- case number
- judge name
- list of docs protective order applies to
- terminate access (y or n)
- comments
- distribution list

★ notes:
doc(s) uploaded in online
proceedings, do not go through
post doc/draft process, they simply
get uploaded without gathering
info, and are stored in the
online proceeding area.

11.00
ONLINE PROCEEDINGS

11.03
ONLINE PROCEEDING X

11.11
ONLINE PROCEEDING X

Cancel to Online
Proceeding X

POST QUEST (judge only) 11.04
pop-up win.

Registered User notified they've been added to a matter
Matter Admin Notified of all new participants added to matter.

<p>Email Notification to reg. user:</p> <p>Reg. user notified that they have been added as a participant to a matter.</p> <p>Link to matter for matter management</p>	<p>Notification to matter admin:</p> <p>A Reg. user has been added as a participant to a matter.</p> <p>Link to matter for matter management</p>
--	---

Registered user added as a participant.

- document viewer
 - download draft
 - view draft in browser
 - post new draft
 - list of drafts (original to final)
 - doc into
 - distribution list
 - comments
- matter admin (for matter administrator only)

7.01

MATTER ADMINISTRATION
(matter administrator access only)

- MATTER ADMINISTRATION**
- list of participants (all participants from all parties, except invisible people from other party)
 - delete participants
 - add participants (search)
 - participant name 1 (populated from res.)
 - organization name (populated from res.)
 - function/role (populated from res.)
 - assign administrative rights
 - party association
 - make participant invisible (yes, no)
 - document grant access list
 - list of docs (only docs matter admin can see)
 - delete draft only documents
 - rename documents
 - rename folders (below 2nd tier)
 - edit posting info
 - close matter
 - delete matter button
 - submit, cancel button

No additional docs accepted. Any docs under protective order can no longer be accepted.

7.04

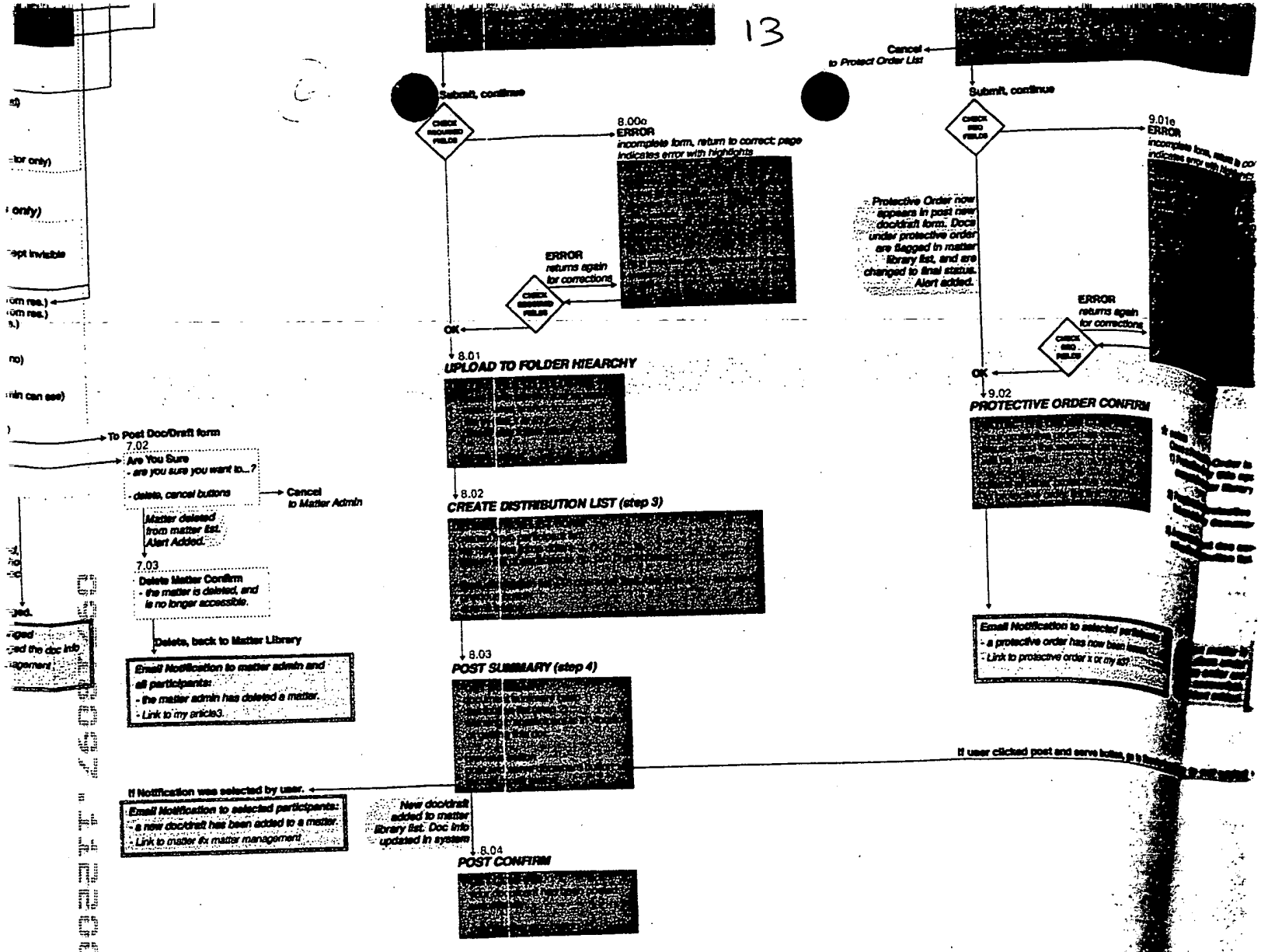
Close Matter Confirm
- the matter is closed and no additional docs are accepted.

If doc info changed, notify person who originally posted doc

Email Notification doc changed.

Email Notification doc changed
- the matter admin has changed the doc
- Link to matter for matter management

09748697 142200



9.05
I ACCEPT CONFIRM
I ACCEPT CONFIRM
- It will be noted that you have accepted this protective order.
- Link to x matter management

9.06
ARE YOU SURE?
ARE YOU SURE?
- Are you sure you want to decline this protective order?
- If you decline, you will be removed from this matter.
- Accept button
- Decline button

User no longer has access to matter.
9.07
DECLINE CONFIRM
YOU'VE BEEN REMOVED
- You've been removed from this matter, and will no longer have access.

Email Notification to PO creator
- User declined protective order
- User removed from matter
- Link to x matter management

11.10
PRINTER FRIENDLY

11.01
CREATE ONLINE PROCEEDING

Cancel
to Online Proceeding List

Online hearing link gets added to matter library, and online proceeding list. Alert added.

11.02
ONLINE PROCEEDING CONFIRM

Notify Participants.
Email Notification to participants
- an online proceeding has been created.
- Link to matter in online proceeding

11.05
POST QUEST CONFIRM
System captures poster identity, time and date, question added to bulletin board. Alert Added.
Notify Participants on date
Email Notification to participants
- a question has been posted online proceeding
- Link to matter in online proceeding

11.07
MAKE RULING

11.08
MAKE RULING CONFIRM

return to correct page with highlights

protective Order is created: Protective Order title appears in user's matter library.
not on Protective Order distribution (non-clickable).
can't grant doc access to someone in the distribution list.

If terminate access at closure of matter has been selected, then notify participants, at closure of matter, that docs are no longer accessible.

When matter is closed, docs under protective order are no longer accessible. Alert Added.
Email Notification to selected participants:
- docs under a protective order are no longer accessible.
- Link to x matter management

m. The doc is not added to matter library until they finish e-service process.

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